



## BPAF Hurricane Dorian Call for Proposals Frequently Asked Questions and Answers

### 1. Do I need to register to apply for funding?

Yes, the initial user for your organization **must** register with an email address – preferably the email address of the person who typically manages grants. There is a one-time registration for each email address used. Once registered, please create the brief profile, then accept the “Acceptable Use Agreement” in order to proceed to apply for funding.

### 2. Who is eligible to apply to BPAF?

Grantees must be legally incorporated NGOs, Government Ministries, Departments or Agencies and Educational and Research Institutions that have been in existence for more than one (1) year. Note that proof of legal registration within The Bahamas is required – business licence, Act etc.

### 3. Can my organization submit more than one application for the Hurricane Dorian Grant?

You may submit one application for each Hurricane Dorian Call for Proposals (CFPs). However, no organization will receive more than two approved grants.

### 4. Can a for-profit organization apply for funding through BPAF?

No, for-profit organizations, on their own, are not eligible to apply. A for-profit organization, however, may partner with an eligible organization or act as a consultant. In either case, the eligible organization must apply.

### 5. Are there any other minimum criteria?

Yes, in addition to the requirements at #2, the proposed project must align as follows:

- i) be consistent with the purpose of the Fund as outlined in Section 6 of the [BPAF Act](#),
- ii) align with BPAF’s key [Funding Priorities](#) and
- iii) fall under the scope of any specific project activities identified by the funder.

Proposed projects must also be related to the following four fundable activities on or around the islands of Abaco and Grand Bahama, namely:

- a. ecosystem impact assessments*
- b. ecosystem-based recovery efforts (including protected areas infrastructure)*
- c. the provision of water purification systems and*
- d. renewable energy initiatives*

## 6. Is match-funding required?

Match-funding is not required under the Hurricane Dorian funding window.

## 7. What is the Evaluation Process and Criteria for grants submitted to BPAF?

Our [Evaluation Process](#) and [Evaluation Criteria](#) may both be found on our [website](#). Additionally, applications are evaluated as follows:

1. Project concept proposals **must** be submitted by the application deadline.
2. The Grants Review Committee (GRC) reviews the applicant's capacity and the project approach (including but not limited to the project's reasonableness and achievability, justification, and the adequacy of expected monitoring activities).
3. The applications are reviewed and ranked by the GRC, with the top ranked proposals subject to approval by the BPAF Board of Directors.
4. Concept proposals which meet the basic criteria will be invited to submit a full proposal application.
5. Once approved by the Board, successful full proposal applicants will be notified of the award of a grant.

## 8. What happens if your organization is not successful?

BPAF is not obligated to notify unsuccessful applications or provide an explanation as to its decision.

## 9. Are there specific locations intended for project activities under the Hurricane Dorian Grant window?

Yes – on or around, Abaco and Grand Bahamas

## 10. What is the closing date to submit your application?

Application closing deadlines for each CFPs will be clearly noted under each call on BPAF Grants platform. The application closing deadline for the Hurricane Dorian Grant is set for **April 7, 2021**.



### 11. Where do I apply for funding under the Hurricane Dorian Second Call?

All project proposals concepts **must** be received via the BPAF Grants Application Portal at <https://bahamasprotected.com/grants-portal/>

### 12. Do I have to complete a grant application form?

Yes – please see copy of application [here](#). The live form **must** be completed in the BPAF Grants Portal, which allows you to save as you go.

### 13. What types of expenses are eligible?

Project related expenditures **except** for the following:

- (a) salaries for public officers of Ministries, Departments or agencies of the Government of The Bahamas;
- (b) salaries for executive officers and staff of NGOs;
- (c) recurrent costs of Ministries, Departments or agencies of the Government of The Bahamas; or
- (d) activities relating to the extraction of non-renewable natural resources.

### 14. What is the maximum funding that can be expected from BPAF, per proposal, under the Hurricane Dorian Grant?

One Hundred Thousand Dollars (BD\$100,000).

### 15. What is the maximum grant term under the Hurricane Dorian 2<sup>nd</sup> CFPSs

Twelve (12) months.

### 16. Can two or more organizations apply together?

Yes, however only one organization can apply as the primary organization. The other organization/s must provide proof of commitment to the proposed project.

### 17. Is there a template for the full proposal?

Yes – a template is provided within the application. We encourage you to follow the template.



18. Is there a logical framework example for the full proposal?

Yes – a template is provided within the application. We encourage you to follow the template.

19. Are there any reporting requirements?

Yes. Reporting requirements include but may not be limited to the following:

- a) Quarterly Narrative and Financial Reports and
- b) Final/Close-out Narrative and Financial Reports due within one month of the project's end date.

20. If I have questions who should I call or email?

Email BPAF at [grants@bahamasprotected.com](mailto:grants@bahamasprotected.com) or call our office at 242 698-1152

